

Finance-Purchasing Division Staff Contact List

2 Woodward Ave.
Room 1008 Coleman A. Young Municipal Center
Detroit, MI 48226

Lobby Hours: 8:00 am . 4:00 pm (Mon thru Fri) (Closed For Lunch 12:00 pm . 1:00 pm)

General Number: 313-224-4600
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Effective January 5, 2015



CHIEF PROCUREMENT OFFICER

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Administrative Assistant II

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Purchasing Office Administration, Bid Deposits

DEPUTY DIRECTOR - PURCHASING

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CENTRAL PURCHASING

CONTRACT MANAGER

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IT Hardware and Services, Copiers, Printing Equipment & Services, Audio Visual Equipment & Services, Telecommunications, Travel Services, Commodity Management Projects: Office Supply Consolidation (City Wide), Oracle Implementation support.

PROJECT MANAGER

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Financial Services. Inventory Management/NAPA Warehouse Consolidations, Insurances, Electrical (PLD), Traffic Controls/Engineering Design, Salvage/Auction

BUSINESS SYSTEMS SUPPORT SPECIALISTS

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Oracle Training and System Support

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Oracle Training and System Support, Statistician Analyst / Purchasing Reports and Metrics

PURCHASING AGENTS

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Demolition/Board-Ups & Related Activity, Elevators Repair, Moving Services, Parking related services, Training Support

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Maintenance Repair & Operating Supplies (MRO), & Services, Property Leases, Traffic Related Parts & Service, Recreation Related Services,

Howard Hughes 224.4617
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All Mobile & Vehicle Purchases and Repair Services, Road Related Services- Including: Lawn, Snow, and Trucking related Products/ Services, City Wide Custodial Services, Solid Waste Services, Ground Equipment,

PURCHASING AGENTS

Regina Coleman 224.2804
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Natural Gas/Fuel, HR and Temporary Contract Services, Fluids, Skilled Trades, Refurbishments, Facilities Maintenance, Health and HR Services, Construction Contracts, DDOT Contracts BIDSYNCR implementation support

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Medical, Fire & Safety Equipment, City Wide Uniforms & Clothing, Security Systems/Services, Personal Protection Supplies & Services

PURCHASING ASSISTANTS

Team Leader: Ericka Crawford

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PAR Logs; Supplier Applications; FOIA, Support Functions

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Contracts; CC Agenda Submissions , Staff Reports

PURCHASING RESOURCE

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HUD Section 3 Contract Compliance